

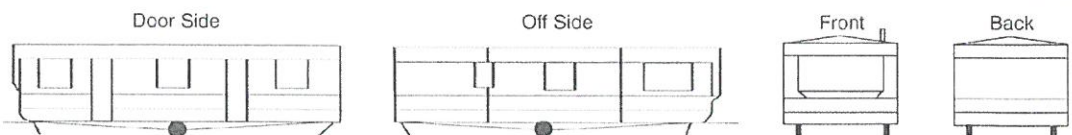
Pre-Occupation Inspection

PDI Completed By:	Steve / Leah		
Date of Completion:	22/10/14		
Arrival Time:	Recommended PDI time 2.5 hrs		
Departure Time:			
Log No.	ABI 4613		
Park Details	Golden Cap Caravan Park (206) Seatown Chideock Bridport DT6 6JX		
Manufacturer	ABI	Model	ABI Oakley
Year		Size	36x12
Beds		Pitch No.	B140
Serial Number	1730023	Stock Number	29371
Key Number		Date of Purchase	
Additional Spec			
Wet winter pack			
Intergrated fridge freezer			
Appliance Details	Focal Point Mareo GB24 Spindle Cocina		

Unpacking Procedure	Done	Done
Remove external window stickers from all windows	<input type="checkbox"/>	Put sink trap, drain off plugs, clock battery and handbooks into sink bowl
Remove protective tape from exterior doors	<input type="checkbox"/>	Place water heater cowl in water heater cupboard
Unpack Dining room table & place in position	<input type="checkbox"/>	Oven pack containing grill pan should NOT be removed
Unpack coffee table and place in position	<input type="checkbox"/>	Unpack hob top
Unpack lounge and dinette seating and seat backs	<input type="checkbox"/>	Fit fire extinguisher into housing
Put up pictures and/or glass shelves if supplied	<input type="checkbox"/>	Remove all mattress packaging
Remove all rubber bands and/or tape from all cupboard doors	<input type="checkbox"/>	Place cot into largest of twin bedrooms if supplied
Leave leg brace in mate by either external door	<input type="checkbox"/>	Unpack bedside table and place between twin beds
Insert plug into kitchen sink	<input type="checkbox"/>	Fit all coat hangers to hanging rails

						Comments
Radiators/ Electric Panel Heater	/					
Wall Boards	/					
Ceiling Boards	/					
Lights, Bulbs & Shades	/					
Ceiling Vent	/					
Bedroom Three						
Carpet	/					
Twin Bed Bases	/					
Single Mattresses	/					
Bed Sets	/					
Headboards	/					
Bedroom Stool	/					
Radiators/ Electric Panel Heaters	/					
Units	/					
Cupboard Doors	/					
Coat Hangers	/					
Mirror	/					
Bedside Cabinet	/					
Curtains/ Pelmets/ Nets/ Tiebacks	/					
Wallboards	/					
Ceiling Boards	/					
Ceiling Lights, Bulbs, Spot Bulbs & Shades	/					
Hallway						
Door Mats	/					
Carpet/ Lino	/					
Kick Boards	/					
Door Handles & Latches	/					
Wall Boards, Wall Lights & Bulbs	/					
Radiators/ Electric Panel Heater	/					
Ceiling Boards	/					
Ceiling Lights, Bulbs, Spot Bulbs & Shades	/					
General						
Carbon Monoxide Alarm	/					
Smoke Alarm	/					
Exterior						
Chassis	/					
Wheels/ Tyres	/					
Corner Steadies	/					
Jockey Wheel/ A Frame	/					
Panels	/					
Windows to be opened, checked & adj	/					
Doors to locked/unlocked adjusted	/					
Door Catches	/					
Exterior Lights	/					
Down Pipes	/					
Gutters	/					
Roof	/					
Miscellaneous						
kitchen window bottom rail is bowed upwards jamming opening						






✓ w/s Gutter damaged
 Front face damaged
 X 2 joint X 1 outlet shoe
 X 1 step end
 X 1 down pipe X 2 clip
 white








Name of Staff Member in Attendance:

I hereby agree that Surf Bay Leisure have undertaken a Pre-Occupation Inspection on the above caravan and accept and agree with the findings shown above and confirm apart from those mentioned there are no items missing, damaged, or that require attention.

Park Signature..... Date.....

						Comments
Bed Sets						
Headboards	/					
Bedroom Stool						
Radiators/ Electric Panel Heater	/					
Units	/					
Cupboard Doors	/					
Coat Hangers	/					
Mirror	/					
Bedside Cabinet	/					
Curtains/ Pelmets/ Nets/ Tiebacks	/					
Wall Boards	/					
Wall Lights & Bulbs	/					
Ceiling Boards	/					
Ceiling Lights, Bulbs, Spot Bulbs & Shades	/					
Kitchen						
Carpet/ Lino	/					
Refrigerator/ Freezer	/					
Dishwasher/ Washing Machine (If applicable)						
Worktops	/					
Sink Drainer	/					
Sink plug	/					
Drain Off Plugs						
Stop Taps						
Keys	/					
Handbooks	/					
Microwave						
Units	/					
Doors & Drawers	/					
Cutlery Tray	/					
Oven Housing & Doors	/					
Hob Burner	/					
Hob Burner Caps	/					
Pan Stands	/					
Glass Hob Top	/					
Splash back	/					
Oven Shelves	/					
Oven pack	/					
Grill Shelf	/					
Radiators/ Electrical Panel Heaters	/					
Blind/ Curtain	/					
Curtain Tiebacks	/					
Fire Extinguisher	/					
Wall Boards	/					
Ceiling Boards	/					
Ceiling Lights, Bulbs, Spot Bulbs & Shades	/					
Ceiling Vent	/					
Extractor	/					
Heater						
Heater/ Combi Boiler	/					
Heater Cowl	/					
Main Bathroom						
Carpet/ Lino	/					
Curtains/ Pelmets/ Nets/ Blinds/ Tiebacks	/					
Toilet Cistern & Lid	/					
Toilet Pan & Seat	/					
Towel Rail	/					
Toilet Roll Holder	/					
Sink/ Pedestal	/					
Mirror	/					
Shower Inc. Hose, Head, Door & Cubicle	/			/	/	No Shower head on hose

Lounge Area						Comments
						
Door Mats						
Carpet	✓					
Main Table	✓					
Dining Chairs	✓					
Chair Pads						
Coffee Table	✓					
Stool	✓					
Scatter cushions						
Upholstery	✓					
Make Up Bed	✓					
Mattress	✓					
TV Unit	✓					
Fire (Inc. Clays & Coals)	✓					
Furniture	✓					
Mirror	✓					
Glass shelves						
Radiators/ Electric panel heaters	✓					
Picture						
Wall Boards	✓					
Wall Lights & Bulbs	✓					
Curtains/pelmets/nets	✓					
Ceiling Boards	✓					
Ceiling Lights & Bulbs, spot bulbs and shades	✓					
En-Suite Bathroom						
Door	✓					
Carpet/Lino	✓					
Curtains/Pelmets/Nets/Blinds/Tie Backs	✓					
Toilet Cistern & Lid	✓					
Toilet Pan	✓					
Toilet Seat & Pan	✓					
Towel Rail	✓					
Toilet Roll Holder	✓					
Mirror	✓					
Shower Inc. Hose, Head, Door & Cubicle						
Radiators/ Electric Panel Heater	✓					
Wall Boards	✓					
Ceiling Boards	✓					
Lights, Bulbs & Shades	✓					
Skylight/ Vent	✓					
Extractor	✓					
Master Bedroom						
Carpet	✓					
Bed Base	✓					
Double Mattress	✓					
Bed Set	✓					
Headboard	✓					
Bedroom Stool	✓					
Radiators/ Electric Panel Heaters	✓					
Units	✓					
Cupboard Doors	✓					
Robe Drawer Unit	✓					
Coat Hangers	✓					
Mirrors/ Vanity Mirror	✓					
Curtains/ Pelmets/ Nets/ Tiebacks	✓					
Wall Boards, Wall Lights & Bulbs	✓					
Ceiling Boards	✓					
Ceiling Lights, Bulbs, Spot Bulbs & Shades	✓					
Stool	✓					
Twin Bedroom						
Carpet	✓					
Twin Bed Bases	✓					
Single Mattresses	✓					