











Pre-Occupation Inspection

PDI Completed By:	Joe Jarvis		
Date of Completion:	25.11.14		
Arrival Time:	9.45	Recommended PDI time 2.5 hrs	
Departure Time:	12.45		

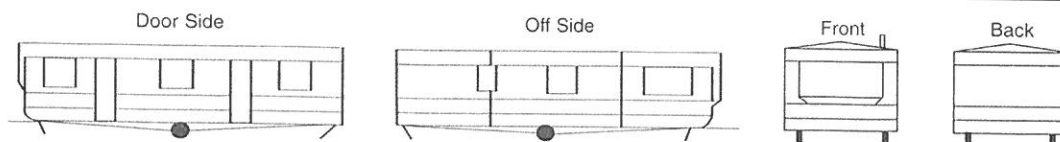
Log No.			
Park Details	COAST VIEW HOLIDAY PARK SHALDON TEIGNMOUTH		
Manufacturer	SWIFT	Model	Aventure
Year		Size	38 x 12
Beds		Pitch No.	
Serial Number	1719811	Stock Number	30385
Key Number	SG537 / SG544	Date of Purchase	
Additional Spec			
DISH WASHER			
Appliance Details	Meco BOILER GB24 AAZ 20974700010154 1432 SPINFLOR COOKER E29CR600361 CDA EXTRACTOR FAN ECH61155 CDA DISHWASHER WC1401N FRIDGE/STOVE F/FREEZER MBC 55275		

Unpacking Procedure	Done	Done
Remove external window stickers from all windows	<input type="checkbox"/>	Put sink trap, drain off plugs and handbooks into sink bowl
Remove protective tape from exterior doors	<input type="checkbox"/>	Place water heater cowl in water heater cupboard
Unpack Dining room table & place in position	<input type="checkbox"/>	Oven pack containing grill pan should NOT be removed
Unpack coffee table and place in position	<input type="checkbox"/>	Unpack hob top
Unpack lounge and dinette seating and seat backs	<input type="checkbox"/>	Fit fire extinguisher into housing
Put up pictures and/or glass shelves if supplied	<input type="checkbox"/>	Remove all mattress packaging
Remove all rubber bands and/or tape from all cupboard doors	<input type="checkbox"/>	Place cot into largest of twin bedrooms if supplied
Insert plug into kitchen sink	<input type="checkbox"/>	Unpack bedside table and place between twin beds
	<input type="checkbox"/>	Fit all coat hangers to hanging rails

Lounge Area						Comments
						
Door Mats						
Carpet <i>Lino</i>	✓					
Main Table	✓					
Dining Chairs	✓					
Chair Pads	✓					
Coffee Table	✓					
Stool	✓					
Scatter cushions	✓					
Upholstery	✓					
Make Up Bed	✓					
Mattress	✓					
TV Unit	✓					
Fire (Inc.Clays & Coals)	✓					
Furniture	✓					
Mirror	✓					
Glass shelves	✓					
Radiators/ Electric panel heaters	✓					
Picture	✓					
Wall Boards	✓					
Wall Lights & Bulbs	✓					
Curtains/pelmets/nets	✓					
Ceiling Boards	✓					
Ceiling Lights & Bulbs, spot bulbs and shades	✓					
En-Suite Bathroom						
Door	✓					
Carpet/Lino	✓					
Curtains/Pelmets/Nets/Blinds/Tie Backs	✓					
Toilet Cistern & Lid	✓					
Toilet Pan	✓					
Toilet Seat & Pan	✓					
Towel Rail	✓					
Toilet Roll Holder	✓					
Mirror	✓					
Shower Inc. Hose, Head, Door & Cubicle	✓					
Radiators/ Electric Panel Heater	✓					
Wall Boards	✓					
Ceiling Boards	✓					
Lights, Bulbs & Shades	✓					
Skylight/ Vent	✓					
Extractor	✓					
Master Bedroom						
Carpet	✓					
Bed Base	✓					
Double Mattress	✓					
Bed Set	✓					
Headboard	✓					
Bedroom Stool	✓					
Radiators/ Electric Panel Heaters	✓					
Units	✓					
Cupboard Doors	✓					
Robe Drawer Unit	✓					
Coat Hangers	✓					
Mirrors/ Vanity Mirror	✓					
Curtains/ Pelmets/ Nets/ Tiebacks	✓					
Wall Boards, Wall Lights & Bulbs	✓					
Ceiling Boards	✓					
Ceiling Lights, Bulbs, Spot Bulbs & Shades	✓					
Stool	✓					
Twin Bedroom						
Carpet	✓					
Twin Bed Bases	✓					
Single Mattresses	✓					

						Comments
Bed Sets						
Headboards	✓					
Bedroom Stool						
Radiators/ Electric Panel Heater	✓					
Units	✓					
Cupboard Doors	✓					
Coat Hangers						
Mirror	✓					
Bedside Cabinet	✓					
Curtains/ Pelmets/ Nets/ Tiebacks	✓					
Wall Boards	✓					
Wall Lights & Bulbs	✓					
Ceiling Boards	✓					
Ceiling Lights, Bulbs, Spot Bulbs & Shades	✓					
Kitchen						
Carpet/ Lino	✓					
Refrigerator/ Freezer	✓					
Dishwasher/ Washing Machine (If applicable)	✓					
Worktops	✓					
Sink Drainer	✓					
Sink plug	✓					
Drain Off Plugs	✓					
Stop Taps	✓					
Keys	✓					
Handbooks	✓					
Microwave						
Units	✓					
Doors & Drawers	✓		1		1	Screws missing of light for Under Unit lights
Cutlery Tray	✓					
Oven Housing & Doors	✓					
Hob Burner	✓					
Hob Burner Caps	✓					
Pan Stands	✓					
Glass Hob Top	✓					
Splash back	✓					
Oven Shelves	✓					
Oven pack	✓					
Grill Shelf						
Radiators/ Electrical Panel Heaters	✓					
Blind/ Curtain	✓					
Curtain Tiebacks	✓					
Fire Extinguisher	✓					
Wall Boards	✓					
Ceiling Boards	✓					
Ceiling Lights, Bulbs, Spot Bulbs & Shades	✓					
Ceiling Vent	✓					
Extractor	✓					
Heater						
Heater/ Combi Boiler	✓					
Heater Cowl	✓					
Main Bathroom						
Carpet/ Lino	✓					
Curtains/ Pelmets/ Nets/ Blinds/ Tiebacks	✓					
Toilet Cistern & Lid	✓					
Toilet Pan & Seat	✓					
Towel Rail	✓					
Toilet Roll Holder	✓					
Sink/ Pedestal	✓					
Mirror	✓					
Shower Inc. Hose, Head, Door & Cubicle	✓					

						Comments
Radiators/ Electric Panel Heater	✓					
Wall Boards	✓					
Ceiling Boards	✓					
Lights, Bulbs & Shades	✓					
Ceiling Vent	✓					
Bedroom Three						
Carpet						
Twin Bed Bases						
Single Mattresses						
Bed Sets						
Headboards						
Bedroom Stool						
Radiators/ Electric Panel Heaters						
Units						
Cupboard Doors						
Coat Hangers						
Mirror						
Bedside Cabinet						
Curtains/ Pelmet/ Nets/ Tiebacks						
Wallboards						
Ceiling Boards						
Ceiling Lights, Bulbs, Spot Bulbs & Shades						
Hallway						
Door Mats						
Carpet/ Lino	✓					
Kick Boards	✓					
Door Handles & Latches	✓					
Wall Boards, Wall Lights & Bulbs						Gap between wall boards
Radiators/ Electric Panel Heater						
Ceiling Boards	✓					
Ceiling Lights, Bulbs, Spot Bulbs & Shades						Light shade holder bent
General						
Carbon Monoxide Alarm	✓					
Smoke Alarm	✓					
Exterior						
Chassis	✓					
Wheels/ Tyres	✓					
Corner Steadies	✓					
Jockey Wheel/ A Frame	✓					
Panels	✓					
Windows to be opened, checked & adj	✓					
Doors to locked/unlocked adjusted	✓					
Door Catches	✓					
Exterior Lights	✓					
Down Pipes	✓					
Gutters	✓					
Roof	✓					
Miscellaneous						



Name of Staff Member in Attendance:

I hereby agree that Surf Bay Leisure have undertaken a Pre-Occupation Inspection on the above caravan and accept and agree with the findings shown above and confirm apart from those mentioned there are no items missing, damaged, or that require attention.

Park Signature.....Date.....