

Pre-Occupation Inspection

PDI Completed By:	UR		
Date of Completion:	23.4.15		
Arrival Time:	12.30	Recommended PDI time 2.5 hrs	
Departure Time:	2.30		
Log No.	PDI-243		
Park Details	Fairway Holiday Park (652) Sandown, Isle of Wight PO36 9PS 01783403462		
Manufacturer	Swift	Model	Bugundy
Year	2014	Size	35x12
Beds		Pitch No.	.. C23
Serial Number	16313h	Stock Number	30184
Key Number		Date of Purchase	
Additional Spec			
Sierra Canexel			
Deluxed Pack			
Residential Spec			
Sofa Bed			
Bedroom Colour			
Appliance Details	Morco CB24 FRIDGE MASTER F/F SINKLO CUL6000		

Unpacking Procedure	Done	Done
Remove external window stickers from all windows		Put sink trap, drain off plugs and handbooks into sink bowl
Remove protective tape from exterior doors		Place water heater cowl in water heater cupboard
Unpack Dining room table & place in position		Oven pack containing grill pan should NOT be removed
Unpack coffee table and place in position		Unpack hob top
Unpack lounge and dinette seating and seat backs		Fit fire extinguisher into housing
Put up pictures and/or glass shelves if supplied		Remove all mattress packaging
Remove all rubber bands and/or tape from all cupboard doors		Place cot into largest of twin bedrooms if supplied
Insert plug into kitchen sink		Unpack bedside table and place between twin beds
		Fit all coat hangers to hanging rails



Satisfactory



Repaired








Warranty








Missing Items



Photo Taken






Lounge Area						Comments
						
Door Mats						Comments
Carpet						
Main Table						
Dining Chairs						
Chair Pads						
Coffee Table						
Stool						
Scatter cushions						
Upholstery						
Make Up Bed						
Mattress						
TV Unit						
Fire (Inc.Clays & Coals)						
Furniture						
Mirror						
Glass shelves						
Radiators/ Electric panel heaters						
Picture						
Wall Boards						
Wall Lights & Bulbs						
Curtains/pelmets/nets						
Ceiling Boards						
Ceiling Lights & Bulbs, spot bulbs and shades						
En-Suite Bathroom						
Door						
Carpet/Lino						
Curtains/Pelmets/Nets/Blinds/Tie Backs						
Toilet Cistern & Lid						
Toilet Pan						
Toilet Seat & Pan						
Towel Rail						
Toilet Roll Holder						
Mirror						
Shower Inc. Hose, Head, Door & Cubicle						
Radiators/ Electric Panel Heater						
Wall Boards						
Ceiling Boards						
Lights, Bulbs & Shades						
Skylight/ Vent						
Extractor						
Master Bedroom						
Carpet						
Bed Base						
Double Mattress						
Bed Set						
Headboard						
Bedroom Stool						
Radiators/ Electric Panel Heaters						
Units						
Cupboard Doors						
Robe Drawer Unit						
Coat Hangers						
Mirrors/ Vanity Mirror						
Curtains/ Pelmets/ Nets/ Tiebacks						
Wall Boards, Wall Lights & Bulbs						
Ceiling Boards						
Ceiling Lights, Bulbs, Spot Bulbs & Shades						
Stool						
Twin Bedroom						
Carpet						
Twin Bed Bases						
Single Mattresses						

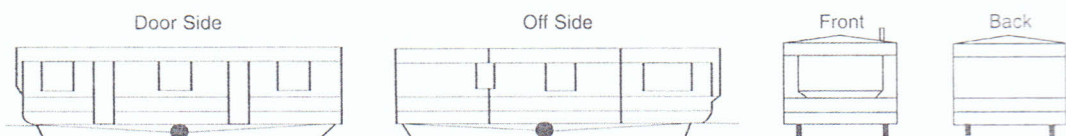
						Comments
Bed Sets						
Headboards						
Bedroom Stool						
Radiators/ Electric Panel Heater						
Units						
Cupboard Doors						
Coat Hangers						
Mirror						
Bedside Cabinet						
Curtains/ Pelmets/ Nets/ Tiebacks						
Wall Boards						
Wall Lights & Bulbs						
Ceiling Boards						
Ceiling Lights, Bulbs, Spot Bulbs & Shades						
Kitchen						
Carpet/ Lino						
Refrigerator/ Freezer						
Dishwasher/ Washing Machine (If applicable)						
Worktops						
Sink Drainer						
Sink plug						
Drain Off Plugs						
Stop Taps						
Keys						
Handbooks						
Microwave						
Units						
Doors & Drawers						
Cutlery Tray						
Oven Housing & Doors						
Hob Burner						
Hob Burner Caps						
Pan Stands						
Glass Hob Top						
Splash back						
Oven Shelves						
Oven pack						
Grill Shelf						
Radiators/ Electrical Panel Heaters						
Blind/ Curtain						
Curtain Tiebacks						
Fire Extinguisher						
Wall Boards						
Ceiling Boards						
Ceiling Lights, Bulbs, Spot Bulbs & Shades						
Ceiling Vent						
Extractor						
Heater						
Heater/ Combi Boiler						
Heater Cowl						
Main Bathroom						
Carpet/ Lino						
Curtains/ Pelmets/ Nets/ Blinds/ Tiebacks						
Toilet Cistern & Lid						
Toilet Pan & Seat						
Towel Rail						
Toilet Roll Holder						
Sink/ Pedestal						
Mirror						
Shower Inc. Hose, Head, Door & Cubicle						

I hereby agree that Sun Day Leisure have undertaken a Pre-Occupation Inspection of the above property and accept and agree the findings shown above and confirm apart from those mentioned there are no items missing, damaged or that require attention.

Park Signature

Date

						Comments
Radiators/ Electric Panel Heater						
Wall Boards						
Ceiling Boards						
Lights, Bulbs & Shades						
Ceiling Vent						
Bedroom Three						
Carpet						
Twin Bed Bases						
Single Mattresses						
Bed Sets						
Headboards						
Bedroom Stool						
Radiators/ Electric Panel Heaters						
Units						
Cupboard Doors						
Coat Hangers						
Mirror						
Bedside Cabinet						
Curtains/ Pelmet/ Nets/ Tiebacks						
Wallboards						
Ceiling Boards						
Ceiling Lights, Bulbs, Spot Bulbs & Shades						
Hallway						
Door Mats						
Carpet/ Lino						
Kick Boards						
Door Handles & Latches						
Wall Boards, Wall Lights & Bulbs						
Radiators/ Electric Panel Heater						
Ceiling Boards						
Ceiling Lights, Bulbs, Spot Bulbs & Shades						
General						
Carbon Monoxide Alarm						
Smoke Alarm						
Exterior						
Chassis						
Wheels/ Tyres						
Corner Steadies						
Jockey Wheel/ A Frame						
Panels						
Windows to be opened, checked & adj						
Doors to locked/unlocked adjusted						
Door Catches						
Exterior Lights						
Down Pipes						
Gutters						
Roof						
Miscellaneous						



Name of Staff Member in Attendance:

I hereby agree that Surf Bay Leisure have undertaken a Pre-Occupation Inspection on the above caravan and accept and agree with the findings shown above and confirm apart from those mentioned there are no items missing, damaged, or that require attention.

Park Signature.....Date.....